Syed Shabbir

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**Professional Summary:**

* Over Nine years of IT experience including Seven years of strong SAP FI/CO functional experience in implementing, configuring, integrating, testing, customizing, user training and post-production support in Financial Accounting (FI) and Controlling (CO).
* Worked with 3 full life cycle implementations in FI/CO and has been responsible for Support and implementation as well.
* Excellent experience in configuration and customization of financial accounting module including design of chart of accounts, general ledger, accounts receivable, accounts payable, payment program, dunning, interest calculation, special GL transactions and inter-company transactions.
* Experience in configuration and customization of controlling module including Cost Center Accounting, Profit Center Accounting, Internal Orders, Profitability Analysis, cost elements.
* Thorough understanding of the relationship between various SAP modules (FI/CO, SD, MM, PP) and of overall business processes such as order-to-cash and purchase-to-pay and Make to Order and Treasury Management (TM): Cash Management and Cash Budget Management.
* Involved in all phases of ASAP Methodology; Project Preparation, Business Blue-Printing, Realization, Final Preparation and Go-Live &Support.
* Strong Project Management Skills, Proven ability to comprehend business requirements, cross functional module impact, and finding solutions.
* Experience in data migration and providing functional specifications.
* Excellent in system analysis, documentation and designing the technical specifications of the processes, with excellent knowledge transfer / training techniques.
* Designed Test Plan scenarios for Unit Testing, Integration Testing and regression testing.
* Excellent team player, strong interpersonal, organizational and communication skills combined with self-motivation and initiative.

**Skills and Tools:**

SAP versions: R/3 4.7 and ECC 6.0

SAP Tools: Solution Manager, LSMW, Report Painter and Report Writer.

Tools: Mercury-Quality Center, Taxware, Remedy.

MS Office: MS Word, Power Point, Excel, Access.

Operating Systems: Windows 2000/2003/XP Vista

**Professional Work Experience:**

**Client:** Exxon Mobil, Chicago ILAug 2012- Present

**Role:** SAP Consultant **/** FICO

**Project:** Full Life Cycle Implementation (ECC 6.0)

* As a core member for full cycle implementation of SAP FI/CO module, gathered business process information and compiled the AS-IS ,TO-BE and GAP analysis document.
* Understanding the company’s current structure and Business processes. Gap analysis was carried out between mapping company structure & SAP Organization structure and additional functional requirements were documented.
* Configuration of FI global settings, configured company code, created GL accounts, defined posting keys, maintained field status variants and assigned to company code, screen variants for document entry as per business specifications and tested the configuration in various scenarios.
* Configured and Customized G/L A/R and A/P modules including creation of Account groups, GL Accounts, Field Status Variants, Vendor master records, Customer Master records, account groups, number ranges, tolerance groups, reason codes, account determination, default account assignments, automatic payment program for outgoing payments which included payment methods, house banks, bank accounts and ranking order of bank accounts, credit risk management.
* Assisted in activation of New G/L, Migration from G/L to New G/L, and Leading Ledger with creation of Segments, Customer Fields in the Parallel Ledgers.
* Configured the settings in New GL area, such as creating G/L master data, open item clearing and Configured terms of payment, defined Tax codes for sales and purchase and tax accounts, tolerance limits for customer payments, special GL indicators, dunning, and down payments
* Uploaded accounts payable master data through LSMW, Configured Automatic payment program for Accounts payable for checks, ACH and write transfer. Also created check lots.
* Configured chart of depreciation, depreciation areas, asset classes, asset class account determination, calculation keys, depreciation keys and transaction types for Asset Accounting.
* Assisted in maintaining Cost center category (CO-CCA) and defined cost center hierarchy.
* Configured Profit Center Accounting (PCA), Profitability Analysis (COPA) and Internal Orders (IO).
* Maintained settings for Controlling Area, Operating Concern and maintained Versions.
* Involved in configuring the settings for CO-CEA, CO-CCA, CO-PCA, Internal Orders, CO-PC and COPA.
* Defined Costing type, valuation variant, date control, quantity structure control, transfer control and reference variant for defining costing variant in product costing CO-PC.
* Defined origin groups, overhead keys, overhead groups and cost component structure.
* Rolling up Multiple company codes into a unified set of books through EC-CS.
* Consolidate multiple company codes involving ECCS Automatic and Manual eliminations.
* Defined costing sheets for calculating Overhead (percentage based overhead calculation).
* Defined costing types, valuation variations, date control, quantity structure control, transfer strategy, reference variation & costing variants.
* Configured Material Cost Estimate with Quantity Structure, costing variant, cost component structure with structures like BOM and Routing for costing the product provided by PP.
* Configured PC by Order, PC by period & PC by sales order: define analysis keys, cost elements for WIP calculation, Result analysis version, Valuation method for actual cost, Line Ids, Assignment, Update, Posting rules for settlement, Number Ranges, Variance Keys, Variance Keys for Plants, Valuation Variance for WIP & scrap, Order type dependent parameters, target cost versions.
* Configured costing based CO-PA, created characteristics and value fields, used various derivation techniques and rules, configured valuation using product costing and costing sheet.
* Configure CO-PA Master Data: Hierarchies, Derivation, Valuation strategy, Keys for accessing Material cost estimates.
* Configured CO-PA planning, including creating planning levels plan package and planning methods, mapped SD condition types to value fields to have the system automatically transfer the sales revenues and deductions to CO-PA.
* Trained cost accountants/managers on period end closing procedures like application of overhead costs, calculation and posting of goods still in production, calculation of variances between standard and actual costs, settlement of variances to CO-PA, EC-PCA and FI modules.
* Define CO-PA: number range for actual posting, value field groups & line item screens, transfer of incoming sales order & billing docs, Quantity fields, maintaining PA structure for direct posting to FI-MM.

**Client:** Caterpillar Inc. Peoria ILOct 2010 – July 2012

**Role**: SAP FICO Consultant

**Project**: Full Life Cycle Implementation (ECC 6.0)

* Involved in Full Life Cycle Implementation of the project including ASAP methodology, BBP preparation, Data migration, configuration, end-user training, and go-live phases, involved in test phases i.e. unit testing, integration testing.
* Configuration of FI global settings, configured company code, created GL accounts, defined posting keys, maintained field status variants and assigned to company code, screen variants for document entry as per business specifications and tested the configuration in various scenarios.
* Configured and Customized G/L A/R and A/P modules including creation of Account groups, GL Accounts, Field Status Variants, Vendor master records, Customer Master records, account groups, number ranges, tolerance groups, reason codes, account determination, default account assignments, automatic payment program for outgoing payments which included payment methods, house banks, bank accounts and ranking order of bank accounts, credit risk management.
* Configured the settings in New GL area, such as creating G/L master data, open item clearing and Configured terms of payment, defined Tax codes for sales and purchase and tax accounts, tolerance limits for customer payments, special GL indicators, dunning, and down payments.
* Configured Automatic payment program for Accounts payable for checks, ACH and write transfer. Also created check lots.
* Configured chart of depreciation, depreciation areas, asset classes, asset class account determination, calculation keys, depreciation keys and transaction types for Asset Accounting.
* Assisted in maintaining Cost center category (CO-CCA) and defined cost center hierarchy.
* Configured Profit Center Accounting (PCA), Profitability Analysis (COPA) and Internal Orders (IO).
* Maintained settings for Controlling Area, Operating Concern and maintained Versions.
* Involved in configuring the settings for CO-CEA, CO-CCA, CO-PCA, Internal Orders, CO-PC and COPA.
* Defined Costing type, valuation variant, date control, quantity structure control, transfer control and reference variant for defining costing variant in product costing CO-PC.
* Defined origin groups, overhead keys, overhead groups and cost component structure.
* Defined costing sheets for calculating Overhead (percentage based overhead calculation).
* Defined costing types, valuation variations, date control, quantity structure control, transfer strategy, reference variation & costing variants.
* Configured Material Cost Estimate with Quantity Structure, costing variant, cost component structure with structures like BOM and Routing for costing the product provided by PP.
* Configured product costing by sales order:, cost elements for WIP calculation, Result analysis version, Valuation method for actual cost, Line Ids, Assignment, Update, Posting rules for settlement, Number Ranges, Variance Keys, Variance Keys for Plants, Valuation Variance for WIP & scrap, Order type dependent parameters, target cost versions.
* Configured costing based CO-PA, created characteristics and value fields, used various derivation techniques and rules, configured valuation using product costing and costing sheet.
* Configure CO-PA Master Data: Hierarchies, Derivation, Valuation strategy, Keys for accessing Material cost estimates.
* Configured CO-PA planning, including creating planning levels plan package and planning methods, mapped SD condition types to value fields to have the system automatically transfer the sales revenues and deductions to CO-PA
* Provided Post –go-live support to users. Prepared a support document and helped users in solving their problems in live environment.
* Executed test scripts and performed system testing for SAP processes
* Conducted end-user training for SAP implementation.
* Supported FI/CO reconciliation during month-end, Quarter-end & year-end close.

**Client:** Harley Davidson , Plano TX Jun 2009 – Oct 2010

**Role:** SAP FICO Consultant

**Project:** Upgrade and Support (ECC 6.0)

* Experience in blueprint, realization, testing and Go-live support of New General Ledger, Accounts Receivable, Accounts Payable, Bank Accounting, and Controlling.
* Prepared assessment document including scope of the upgrade, key decisions, preparation, configuration, testing plan, and risk identification and mitigation plan.
* Worked on LSMW for transferring data from legacy system to SAP
* Configuration of Automatic Account determination for Logistics and trouble shouted problems in the P2P process.
* Made changes to New General Ledger, Accounts Receivable, Accounts Payable, Internal Order and Project Systems tables and fields affected through upgrade.
* Configuration of FI global settings, configured company code, created GL accounts, defined posting keys, maintained field status variants and assigned to company code, screen variants for document entry as per business specifications and tested the configuration in various scenarios.
* Executed test scripts for various business processes related to New General Ledger, Accounts Receivable, Accounts Payable and Controlling
* Configured Profit Center Accounting (PCA), Profitability Analysis (COPA) and Internal Orders (IO).
* Provided production support for all issues in Internal Orders (IO), Product Costing (COPC).
* Worked extensively on RICEF (Report, Interface, Conversion, Enhancement and Forms) requirements based on the Functional Requirements from the stake holders and key users.
* Involved in Business Process Design Phase and analyzed Gaps and Deviations by comparing the current business process with standard SAP process
* Configured organization structure for the CO module.
* Configured overhead cost controlling to plan, allocate, control and monitor overheads in the organization. In overhead cost controlling configured cost center accounting and internal order accounting.
* In cost center accounting configured standard hierarchy and cost center categories to be used in the creation of cost centers.
* Created required master data in overhead cost controlling such as cost elements, cost centers, activity types, statistical key figures, internal orders and master data groups.
* Planning in overhead cost controlling- cost center& internal order planning. Plan cost distribution and assessment.
* Configured profit center accounting to determine profit for internal areas of responsibility. Created profit center standard hierarchy and required profit centers. Created dummy profit center for the system to post to if it is unable to determine profit center in automatic postings.
* In product cost planning configured the system for calculation the standard cost of material using quantity structure.
* Configured cost component structure by grouping together cost elements to identify costs of similar types such as material, labor and overhead costs
* Configured costing sheet for allocating overhead from cost centers to cost estimates and manufacturing orders.
* Used Solution Manager as a central repository to store project documentation
* Defined team member roles, responsibilities and common objectives and ensured that the entire team understands what is required of them.
* Assessed end user training needs and also ensured the assignment of new roles that were created for the new enhancements, Interfaces and reports to the profiles of user groups.

**Client:** Honeywell Inc., Madison, WI Nov 2008 – Jun 2009

**Role:** SAP Consultant/ FICO

**Project:** Full Life Cycle Implementation (ECC 6.0)

* Worked with the Global team to gather Functional Requirements for controlling module.
* Worked extensively on RICEF (Report, Interface, Conversion, Enhancement and Forms) requirements based on the Functional Requirements from the stake holders and key users.
* Involved in Business Process Design Phase and analyzed Gaps and Deviations by comparing the current business process with standard SAP process.
* Configured organization structure for the CO module.
* Examined the required master data such as bills of material, routing and master recipe for creating cost estimates.
* Configured costing variant to provide control and price search strategy for cost estimates.
* Maintained MRP, accounting and costing views in Material Master and decided the required and optional fields in material master.
* Valuation class configurations to determine which GL accounts are updated as a result of inventory movements or settlements.
* In Cost object controlling configured the system for calculating product cost by order. Both production orders and process orders were used in manufacturing process.
* Configured the system for work in process and variance calculation.
* Variance key configuration to ensure that the manufacturing order is selected during variance calculation and to determine whether scrap costs are reported in separate category.
* Maintained operating concern in CO-PA, operating concern currency and assignment of controlling area to operating concern.
* Configured account based and costing based profitability analysis; created required characteristics and value fields in costing based profitability analysis. Defined segment level characteristics.
* Defined characteristic hierarchy, creation of characteristic derivations & derivation rules and valuation in CO-PA.
* CO-PA planning - number ranges for planning data, maintaining versions, planning with CO-PA planning frame work.
* Flow of actual values -transferring actual data into CO-PA- transfer of incoming sales orders and billing documents.
* Created test scripts in Mercury quality center and assisted the end users with the execution of scripts and also addressed the issues related to the successful executing of scripts.
* Prepared end user documents/ flow charts in CO-PC module.
* Worked on legacy systems such as ORACLE for data cleansing, mapping, manipulation and data upload using LSMW.

**Client:** Eli Lilly, Naperville IL Mar 2007 – Feb 2008

**Role:** SAP Consultant / FICO

**Project:** Upgrade and Enhancement (ECC 6.0)

* Prepared assessment document including scope of the upgrade, key decisions, Preparation, Configuration, Testing Plan, Risk Identification and Mitigation plan.
* Conducted meetings and workshops with the Business Process Owners to define the upgrade requirements and made the configuration changes, implemented various SAP Notes and corrections required as per the Upgrade to ECC 6.0.
* Prepared a document of all the changes made, revised the Business Process Procedures (BPP’s) to facilitate the changes during the Upgrade.
* Made necessary corrections to ECC 6.0 New General Ledger balance carry forward program.
* Modified COPA transfer structure according to the latest requirement and mapped to GL accounts.
* Activated costing based Profitability Analysis (COPA) to report Profitability by customer, product, and market.
* Monitored actual data flow from SD Billing Documents and FI and Created PA Transfer structure Automatic Account Assignment, integration with MM and SD.
* Created New COPA reports for Business users, helped them in understanding the Costing Based COPA features.
* Worked on Cost Center Standard Hierarchy, Cost Centers, Activity Types, Statistical Key Figures, Distribution and Assessment Cycles, Cost Center Categories in Cost Center Accounting (COCCA).
* Maintained Profit Center Master data, Substitutions and Assignments, created Profit Center Hierarchy and Profit center Groups based on Financial Statement Version (FSV) in Profit Center Accounting (COPCA).
* Created LSMWs for uploading GL accounts, vendor master data, cost centers and Data conversion from Excel Database.
* Worked on configuration areas of Bank Accounts, House Banks, defined Posting Rules and keys for check deposit, configured variants for Manual Bank Statement.
* Configured settings for Automatic Payment Program (APP) for vendor Payments and Created Account Assignment Models for Recurring Entries.
* Configured Lockbox for Customer Payments and reconciled the bank accounts using Electronic Bank Statement (EBS).
* Provided production support for all issues in Internal Orders (IO), Product Costing (COPC), and processing EBS and reported weekly on support ticket numbers and solution turnover time.
* Executed test scripts for various business processes related to New General Ledger, Accounts Receivable, Accounts Payable, Controlling, Internal Orders and Project Systems (PS).

**Client:** Thomas Steel Strip, Warren Ohio Sep 2006 – Mar 2007

**Role:** SAP Consultant / FICO

**Project:** Production Support (R/3 4.7)

* Maintained Controlling area, created standard hierarchy and master data.
* Created and setup Primary/Secondary cost elements and overhead controlling.
* Created cost centers, planned cost centers, posted to cost centers, reposted line items.
* Maintained cycles for overhead, indirect and imputed cost allocation and distribution to respective cost centers and execution.
* Created and maintained segments, cycles, cost sheets and assignments.
* Profitability Analysis (CO-PA) includes setting up of reporting Operating Concern, characteristics and value fields, Activating and generating CO-PA Tables, creating characteristic derivation and derivation rules, Defined PA settlement structure, Both cost based and account based analysis were used.
* Involved with creation for Profitability analysis-Profitability accounting and accounting methods, actual posting, valuation using conditions.
* Defining PCA structure, standard hierarchy and groupings.
* Assignment of profit centers to objects, sales order substitutions.
* Worked on Report Painter and generated reports based on client’s requirement.
* Involved in BW integration.

**Professional Work Experience Before SAP:**

**Client:** Midwest Accounting services , Chicago IL Sep 2003 – June 2006

**Role:** Lead Accounting Assistant

* Configured reversal reasons and terms of payment based on client requirements and configured the system to be able to post cash discounts automatically.
* Prepared individual, partnership, corporate and other type of tax returns.
* Possessed knowledge of tax laws and regulations.
* Performed specialized tax planning.
* Prepared written communicating for sales and use tax returns.
* Ensured all sales and use tax are filed timely and accurately.
* Responded to both clients and Government inquires.
* Reviewed invoices for accurate tax accrual and experience working with business.
* Oversee the entire branch operations and audits procedures.
* Ensure staff is adhering to all policies & procedures and operationally in compliance by conducting quarterly audits.
* Bank, Vendor and Interoffice Reconciliation using G/L accounts, finalization of accounts.
* Preparing daily/weekly/monthly reports as required.
* Looking after banking matter like Depositing, Issuing Cheques with Keeping Proper Balance Day to Day.
* Resolving customer issues in timely manner. Providing satisfactory customer service and building relationship. Handled administrative duties.
* Ensure branch profitability by contributing to balanced production.
* Participated in training and development of new assistant manager trainees, personal bankers and tellers. Originating and processing home loans and line of credits.
* Meet regularly with Business Owners to evaluate and or suggest changes in processes that will enhance the use of their business systems.
* Interaction with Client for Requirements Gathering data and Analysis of their finances to ensure they have invested in growth funds.
* Participate in the Monthly closing Processes.
* Prepare account reconciliation and financial analysis.
* Generate management reports as demanded by the audit manager
* Assist with the preparations of financial report and review financial statement and accounts.
* Provide timely and accurate financial information to support effective decision making.

**Education & Training**

Master of Business Administration, Finance.

Devry College of Management, Chicago IL